

South Carolina Opioid Recovery Fund Board

Travel and Training Costs/Expenses

SCORF Funds requested for travel and training, including conferences, must truly relate to opioid abatement.

For travel and training to be allowable under the SCORF funds, it must first be detailed in the approved budget, must benefit (or be allocable to) the recipient or subrecipient, and must be consistent with the goals and objectives of the Fund.

TRAVEL

Travel costs must provide direct benefits to this project and those traveling must use the U.S. General Services Administration rates for lodging, airfare and mileage and meals.

CONFERENCE AND TRAININGS-GUIDELINES

One out of state conference per project year for staff directly working on SCORF funded project: not to exceed \$2,500.00 per person and include transportation (mileage, airfare train, etc.), lodging, meals and conference registration fees.

In state trainings for staff must provide direct benefits to SCORF funded project and must use the U. S. General Services Administration rates for lodging, airfare and mileage and meals, training fees may be included.

Documentation, including conference/training agendas, hotel receipts, transportation documentation must be kept on file for each attendee for up to 5 years.

<https://www.gsa.gov/travel>